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17/07/2018

**Government of Odisha  
Higher Education Department**

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No. HE-FEVI-PLAN-0020-2018/ 20419 /HE, Dt. 18.7.18

From

Shri Pranabandhu Rout,  
Deputy Secretary to Government.

To

The Director, Higher Education, Odisha, Bhubaneswar.

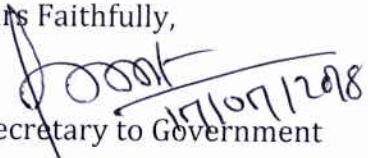
Sub: Guidelines for infrastructure development assistance for the financial year **2018-19** for non-Government aided degree colleges of the State.

Sir,

I am directed to enclose herewith the Guidelines for infrastructure development assistance for the financial year 2018-19 for non-Government aided degree colleges of the State which has been duly concurred in by the Finance Department for your kind information and necessary action.

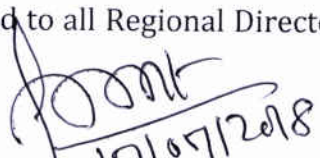
This may please be circulated among all concerned and may be intimated to furnish the proposal to Additional Secretary to Government, Higher Education Department **on or before 31.07.2018. positively.**

Yours Faithfully,

  
Deputy Secretary to Government

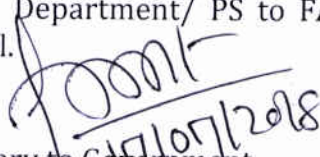
**Memo No. 20420** /HE, dated 18.7.18

Copy along with a copy of the guidelines forwarded to all Regional Directors of Education for information and necessary action.

  
Deputy Secretary to Government

**Memo No. 20421** /HE, dated 18.7.18

Copy along with a copy of the guidelines forwarded to PS to Hon'ble Minister, Higher Education/PS to Commissioner-cum-Secretary, H.E. Department/ PS to FA-cum-Additional Secretary, H.E. Department for kind appraisal.

  
Deputy Secretary to Government

**Memo No. 20422** /HE, dated 18.7.18

Copy forwarded to OIC, PT Cell, H. E. Department for information and necessary action.

He is requested to please take necessary action to upload the guidelines of this Department web site.

  
Deputy Secretary to Government

**2018-19**

**GUIDELINES FOR INFRASTRUCTURE  
ASSISTANCE TO  
NON-GOVERNMENT AIDED DEGREE  
COLLEGES OF ODISHA**



**Higher Education Department  
Government of Odisha**

**GUIDELINES FOR INFRASTRUCTURE ASSISTANCE TO NON-GOVERNMENT  
AIDED DEGREE COLLEGES OF ODISHA**

**1. INTRODUCTION:**

The quality of education in any institution depends to a large extent on the availability of infrastructure, such as, buildings, laboratory, electricity, water etc. With limited resources, the Colleges find it very difficult to create new infrastructure or take up extension of existing ones. In order to help the Colleges in developing the infrastructure, the State Government provide grants to the non-Government Aided Degree Colleges of the State.

**2. OBJECTIVE:**

The objective of the scheme is to provide financial assistance to Non-Government Aided Degree Colleges for construction as well as extension of infrastructure (of existing buildings). The project for infrastructure assistance would include provision for power supply like installation of transformer/ Gen Set in area of non-availability of electricity as well as water supply through bore well, construction of classroom, library, common room for student/ teachers, laboratory and administrative block and toilet etc. The aim is to help the non-Government Aided Degree Colleges in the consolidation and expansion of infrastructure. Renovation work of any type is not allowed under the scheme.



### **3. ELIGIBILITY/TARGET GROUP:**

The Non-Government Aided Degree Colleges of the State having land of their own would be eligible to receive the assistance only as per the following norms

- a. Having less than 500 Students in KBK/ TSP area and more than 500 but less than 1000 in other area will get Rs.10,00,000/-.
- b. Having more than 500 Students but less than 1000 in KBK/TSP and more than 1000 in other area will get Rs.20,00,000/-.
- c. Having more than 2000 Students will get Rs.30,00,000/-.

The above category of colleges receiving funds from RUSA grant/ World Bank assistance/ Special assistance under UGC will not be covered under this scheme.

### **4. NATURE OF ASSISTANCE:**

- 4.1 Approval and sanction of the projects under the scheme will be limited to the available budget provision.
- 4.2 The share of the non-Government degree colleges through their Governing Bodies would be minimum 30 percent of the project cost. The concerned colleges are free to contribute more over and above the minimum share fixed.
- 4.3 Government share shall be released in two equal instalments.
- 4.4 Region/ District wise allocation is to be made with prioritization to backward areas/ women's college.
- 4.5 In respect of aided colleges that have been granted the first instalment of Government assistance in 2017-18 as per guidelines issued for 2017-18, the second instalment of Rs 12,50,000/- or Rs.10,00,000/- would be released during 2018-19 by following the previous norms.




## **5. PROCEDURE FOR APPLYING UNDER THE SCHEME**

- 5.1 Building Committee and its Composition: Before applying for assistance for the project, the College should constitute a Building Committee with the following members:-
- a. President, Governing Body - Chairman
  - b. The Principal of the College - Member
  - c. A representative of the PWD/ Corporation/Municipality/NAC/Block etc. as per area (not below the rank of Assistant Engineer)-Member
  - d. Two representatives from the teachers of the College- Member
  - f. Administrative Bursar and Accounts Bursar of the college-Member
- 5.2 The Building Committee will be responsible for finalizing the plans and estimates of the projects proposed by the College and also for ensuring the completion of the construction of any infrastructure in accordance with the approved plans and estimates. Besides, it will also be responsible for proper utilization of the funds received from the Government and from the College, out of its own resources.
- 5.3 After the Building Committee has resolved to take up the projects with State Government assistance, the College should submit the information to the Higher Education Department, Government of Odisha as mentioned in Para 6 of the guidelines for final approval:

## **6. DOCUMENTS REQUIRED FOR APPROVAL OF BUILDING PROJECTS**

- 6.1. Composition of the Building Committee as per State Government Guidelines.
- 6.2. A copy of the Building Committee resolution indicating name of the degree College, name of the project, type of project, the area covered in



square meters, cost per square meter, basis of estimates, latest schedule of rates, period for completion of the project, likely date of starting the construction and mode of construction. The resolution shall bear the signatures of the members present in the meeting of the Committee and shall be duly verified by the Principal of the degree college.

6.3. The application for such assistance will be submitted by the college with a copy of estimate **(Annexure-I)** countersigned by a Government Engineer not below the rank of Asst. Engineer, an undertaking to provide their share of the projected funds and also an undertaking to the effect that unless the project is completed within a period of one year from the release of 1st instalment, the 5% of the grant may be recovered from the bill submitted by the executant in case of delay due to reasons not attributable to the college or to the concerned Executive Engineer.

6.4. Building Project Certificate **(Annexure-II)**.

## **7. PROCEDURE FOR APPROVAL BY THE STATE GOVERNMENT:**

7.1. On the basis of the above documents, the State Government will process the proposal by a Committee and convey its approval or otherwise, to the institution.

7.2. The Committee to finalize the proposals for Non-Government Aided Degree Colleges will have the following members-:

- i. Secretary, Higher Education Deptt..... Chairman
- ii. Director, Higher Education, Odisha..... Member
- ii. F.A., Higher Education Deptt..... Member
- ill. Branch Officer of Section VI, Higher Education Deptt- Member Convenor



## 8. RELEASE OF ASSISTANCE

- 8.1. Fifty percent (50%) of the total Government assistance shall be released as 1st instalment by the Government to the institutions. After utilization of at least 75 of available funds (50 percent assistance released by the Government + 50 percent of college share), concerned colleges shall submit the Utilization Certificate (UC) to Government. After receipt of the UC, release of 2nd instalment would be considered by the Government. The UC format is appended to the guideline inclusive of both physical and financial progress (**Annexure-III**).
- 8.2. The assistance released by the Government shall be fully utilized within a period of one year from the date of release of funds. If not utilized, the same amount shall be recovered through adjustment from grant-in-aid.
- 8.3. There will be a cell under F.A. to maintain the details of sanction of funds, UC received, final reconciliation of accounts as well as determining the unutilized Government grant. There shall be half yearly review/monitoring of the progress of the work and funds utilization thereof.
- 8.4. The Director, Higher Education/Regional Director concerned/other inspecting officers shall monitor the implementation of the project and utilization of the fund and shall submit the report to Government on three monthly basis.
- 8.5. All proposals should be submitted to Government addressed to Additional Secretary to Government, Higher Education Department.

