

Government of Odisha
Higher Education Department

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No.: 30396 /H.E., Dated: 31/10/2018
HE-PTC-SCHM-0001-2015

INVITATION OF TENDER FROM
UPSC COACHING INSTITUTES for empanelment for UPSC Civil Services Examinations

Tender in two bid systems (Technical Bid & Commercial Bid) are invited from competent **Coaching Institutes** and having excellent track record, for imparting coaching for UPSC (Civil Services) Examination.

- a. Joint Venture Consortium is permitted.
- b. For the detailed bid document, interested bidders can visit the website
<https://dheodisha.gov.in> (Tender Section) or <https://odisha.gov.in> (Tender & Advt. Section)
- c. Tender available date is 01/11/2018
- d. Last Date for Submission of Bid on 26/11/2018 (17:00 hrs.)

Commissioner-cum-Secretary, Higher Education Department, Odisha reserves the right to reject or cancel any or all BID/TENDER.


31.10.18
Additional Secretary to Govt.

**INVITATION OF TENDER FROM
UPSC COACHING INSTITUTES FOR EMPANELMENT FOR UPSC CIVIL SERVICES EXAMINATIONS**

Tender (in two bid system - Technical Bid & Commercial Bid) are invited for empanelment of coaching institutes across India for providing coaching to candidates of Odisha, for **UPSC (Civil Services) Examination**. Interested institute/organization having adequate resources and experience can submit their **Technical Bid & Commercial Bid** by sending on speed post to the State Performance Tracking Cell, Higher Education Dept., Odisha Secretariat, Govt. of Odisha, Bhubaneswar – 751001.

Name of the Service	Estimated cost per Candidate	Earnest Money	Tender Fees
Providing Coaching to candidates of Odisha, Sponsored by HED, for UPSC (Civil services) Examination from competent & Prestigious coaching institutes/organization.	Rs. 1,00,000/-	Rs. 5,00,000/-	Rs. 10,000/-

- a. The institute shall be selected based on the selection criteria decided by the Higher Education Department, Odisha as mentioned in Section 4 of this document.
- b. Joint Venture/ Consortium is permitted.
- c. The Bid documents are available on website <https://dheodisha.gov.in> or <https://odisha.gov.in>.
- d. The interested bidders will have to submit all the required documents by **post only**.
- e. The technical bid must be accompanied with an EMD of Rs. 5,00,000 (Five Lakh) only as per tender notice in shape of Bank Draft drawn in favour of the Under Secretary to Government, Higher Education Department, payable at Bhubaneswar. No interest will accrue on the Earnest Money.
- f. Interested Institutes / bidders shall submit their bid on or before **26.11.2018 (17:00 hrs.)**
- g. Right to reject any or all the Bids is reserved by the Higher Education Department.


Additional Secretary to Govt.

DISCLAIMER

1. The information contained in this Tender or subsequently provided to applicant institution, whether verbally or in documentary or any other form by or on behalf of the Higher Education Department, Government of Odisha (herein after referred to as HED, GoO) or any of its employees, is provided to Applicants on the terms and conditions set out in this Tender.
2. HED, GoO and its employees/ advisors make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute rules or regulations or tort, principles or restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in the Tender or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the Tender and any assessment, assumption, statement or information contained therein or deemed to from part or this Tender or arising in any way in this Empanelment Process.
3. HED, GoO may in its absolute discretion to update, amend or supplement the information, assessment or assumption contained in this Tender, without assigning any reason or providing any notice and without accepting any liability for the same.
4. The issue of this Tender does not imply that HED, GoO is bound to empanel an Applicant or to appoint the Selected Applicant, as the case may be, for any Coaching provision as part of its scheme and HED, GoO reserves the right to reject all or any of the Applications without assigning any reasons whatsoever.



Section-1: Key Events & Dates

1. Key Events and Dates

SL#	Stage	Vendor Stage	Start Date & Time	Envelopes
1	Release Tender	-	01.11.2018	-
2	-	Bid Submission	26.11.2018 (5PM)	Commercial Envelop C1, Technical Envelop T1
3	Technical Bid Opening	-	27.11.2018 (11 AM)	Technical Envelop T1
4	Price Bid Opening	-	28.11.2018 (4 PM)	Commercial Envelop C1

2. Other Important Information Related to Bid

SL#	Item	Description
1	Earnest Money Deposit (EMD)	Rs.5,00,000 /- (Rs. Five Lakh only)
2	Last date for furnishing Performance Security to Higher Education Department (By successful bidder)	Within fourteen (14) working days of the date of notice of award of the contract or prior to signing of the contract whichever is earlier or as intimated in the work order issued by Higher Education Department .
3	Performance Security value (Performance Bank Guarantee)	10 % of contract value
4	Performance Bank Guarantee (PBG) validity period	PBG should be valid for a period of two years
5	Last date of signing of contract	As intimated in notice of award of Higher Education Department.



Section-2: Invitation for Proposal

1. Invitation for Proposal

Higher Education Department, GoO invites Tender, in two bid system (Technical & Commercial Bid) from Registered, Prestigious and having excellent track record Institutes for selection of Coaching Institute for UPSC (Civil Services) Examination (Prelim-cum-Main Examination) to selected Candidates of Odisha State. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

The complete bidding document is available on the website of Higher Education Dept. & Govt. of Odisha websites <https://dheodisha.gov.in> or <https://odisha.gov.in>

A. Background & Objective

Higher Education Department, Government of Odisha (Authority) has set up Civil Services Examination study centres at all the seven state run universities viz. Utkal university, Bhubaneswar; Berhampur University, Berhampur; Sambalpur University, Sambalpur; R.D. Women's University, Bhubaneswar, G.M. University, Sambalpur, Ravenshaw University, Cuttack and F.M. University, Balasore for providing coaching and guidance to students aspiring to appear for Civil Services exams and excel in the exams.

- (i) It has been experienced that, due to lack of availability of teaching staff with relevant competency and adapting to changing course requirements, there are issues with quality of coaching & guidance provided to students in such centers.
- (ii) Students / aspirants prefer to join private coaching centers at Bhubaneswar / New Delhi / Hyderabad etc. which at times are expensive and not affordable for students. This has resulted in students opting out of appearing in Civil Services exam.
- (iii) In order to facilitate needy & eligible students with good coaching facility in Odisha, Authority, has resolved, to partner with professional coaching organizations to manage the Civil Service Coaching Centers in Odisha.
- (iv) This Tender is invited from entities having experience in managing & operating such coaching institutes in India and willing to partner with HED, GoO for managing the Civil Service Coaching Centers in Odisha.

(B) Eligibility criteria for applying for empanelment of Coaching Institutions:

- (i) The institute should be a registered body or run by any organization registered under the Societies Registration Act, 1860/ Companies Act, 2013 or any other relevant Act of the State/ Union Territory.

